



## Aspire application form

Fill in this form to apply for an  
Aspire grant of up to £500.

# Application form

Please fill this application form in full, with as much detail as possible. Do not leave any sections blank.

## Section 1

### Your details

Your full name:

Name of group / organisation:

Address:

Telephone number:

E-mail address:

Website:

Main contact:

Position in group / organisation:

Contact details for correspondence (if different from above):

Social media details for group / organisation:

Please tick which of the following best describes your group/organisation.

Formal – an organised group that has a governing document in place and usually an elected committee or volunteers who carry out specific roles.

Informal – a group of unpaid people without a committee who want to organise an activity/event etc.

Please tell us briefly what your group or organisation does and tick what category best describes your group or organisation.

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**Community project** – events and projects set up and support for existing groups

**Youth projects** – projects and activities designed and delivered by young people

**Inclusion projects** – addressing issues around digital, social and financial inclusion

**Environmental projects** – improvements to the area around your home or neighbourhood

**Health and wellbeing** – projects that tackle health and wellbeing issues

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Does your organisation have  
Public Liability Insurance? (please tick)

Yes

No

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Does your organisation have  
Employers' Liability Insurance? (please tick)

Yes

No

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If your group works with children,  
young people or vulnerable adults,  
do you have a Safeguarding Policy in  
place? (please tick)

Yes

No

We may be able to signpost your group/organisation to obtain more information.

## Section 2

### Details of your project/activity and cost

How much are you requesting from Aspire?

(up to a maximum of £500)

£

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Total match funding secured\*

(please provide details below)

£

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Total cost of the project/activity/resources

£

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\*Match funding – please advise who you have approached, the amount requested and when a decision will be known.

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Who else have you approached?

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How much have you requested?

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Date you will have a decision, if successful:

Please provide a description of your project/activity and what you intend to use the funding for if successful.

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If you plan on using a supplier, please provide their details below.

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Please tell us why we should fund this activity (for example, why is there a need for it?)

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Please provide a breakdown of what the grant funding will be used for (including, for example, hire costs, furniture, equipment, resources, etc)

| Item/description | Cost (£) |
|------------------|----------|
|                  |          |
|                  |          |
|                  |          |
|                  |          |
|                  |          |
| <b>TOTAL</b>     |          |

When will your project/activity start?

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Where will your project/activity take place?

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How many people will it benefit?

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How many are Gentoo customers?  
(this is required for our monitoring purposes)

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Have you or your group/organisation received an Aspire Grant previously? (please provide details of when, what for, and how much)

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Do you work for Gentoo or are you related to any member of staff, Board or Committee member of Gentoo? (please tick)

Yes  No

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If yes, please state name and relationship.

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### **Declaration**

I confirm that I am authorised to sign this declaration and confirm to the best of my knowledge that all answers to the questions on this form are accurate.

I understand that additional information may be requested at any stage of the application process and I may be asked to attend and present my application in front of a Customer Panel.

Signature:

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Position:

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Please check that you have completed all of the questions on the application form.

**Please send your completed application form to the office below or email it to [customerinvolvement@gentoogroup.com](mailto:customerinvolvement@gentoogroup.com)**

### **Head Office**

Emperor House

2 Emperor Way

Doxford International

Business Park, Sunderland

SR3 3XR

**0191 525 2760**

